

**2016**  
Mission Bay Volleyball Association - By-laws

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ARTICLE 1: INTRODUCTION

1. NAME. The Club shall be named the Mission Bay Volleyball Association.
2. TYPE. The Club shall be a mutual-benefit, unincorporated non-profit athletic association based in San Diego County, California.
3. PURPOSE. The Club shall provide and promote an environment for competitive, skill-balanced volleyball and socializing.
4. FINANCES. The Club shall collect dues from members to help fund all approved activities and expenses that benefit members.
5. CHANGES. Changes to By-laws shall require a **Board Vote**, followed by a **Member Vote** or **Virtual Vote**.
6. VOTING. All votes shall be by simple majority, in which the winning candidate or issue is the one with the most votes. Proxy voting shall be permitted, if provided in writing.
7. SPECIAL TERMS  
These special terms are defined in this document.  
**Board Vote, Board Meeting, Member Vote, Membership Meeting, Virtual Vote, Play Day, Tournament.**

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ARTICLE 2: OFFICERS

1. POSITIONS. The Club shall have a Board of Directors consisting of the following Officers:
  - a. The President shall preside at all meetings.
  - b. The Vice President shall perform the duties of the President in their absence.
  - c. The Treasurer shall oversee finances, records, budget, perform dues collection, and use proper accounting procedures.
  - d. The Secretary shall take records at all meetings, maintain the member list, and perform email distributions to members on the Board's behalf.
  - e. The Equipment Manager shall perform maintenance and replacement of equipment, and make an effort to track its location and ensure its availability.
  - f. The Internet Manager shall oversee the domain, server hosting, website content, and other Internet services.
  - g. The Past President may be invited to continue to serve as an Officer, to provide advice and guidance. This position has no Board regular-vote rights, but does have Board tiebreak-vote rights.
2. VOTING. All Officers shall have **Board Vote** rights. A **Board Vote** is held during a **Board Meeting**, provided there is a quorum. A quorum is attendance of at least half of all Officers.
3. ELECTIONS. The Club shall openly nominate and elect Officers once annually by **Member Vote**. Voting shall be by show of hands, or ballot. The President shall count and announce the vote. Positions shall be voted for in the order listed above, first-to-last, (a) through (f). The elected Officers shall take office and serve until the next annual **Membership Meeting**.
4. TERMINATION. An Officer may resign by notifying the Board. Absence from three consecutive **Board Meetings** without reasonable cause may be considered as grounds for removal from office. Approval of Officer termination shall require a **Board Vote**.
5. VACANCY. If the President position vacates, the Vice President shall take it. If any other position vacates, the Board shall make an effort to identify members willing to take it, and fill it by a **Board Vote**.

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ARTICLE 3: MEMBERSHIP

1. POSITIONS. The right to apply for membership shall be offered to adults age 18 and up, who meet skill requirements during a try-out bump drill. Approval of new members shall require a **Board Vote**. Applicants may play with the Club pending the vote.
2. VOTING. Members in good standing shall have **Member Vote** rights. A **Member Vote** shall be held only during a **Membership Meeting**, provided there is a quorum. A quorum is attendance of at least one quarter of all members. A member in good standing is a current approved dues-paid or dues-waived member, who is not suspended. For example, if there are 50 members, then a quorum is 13 members attending a **Membership Meeting**.
3. OUTREACH. The Club shall make an effort to reach out to prospective new members and encourage their participation in **Play Days** and **Tournaments**.
4. SUSPENSION AND TERMINATION. A member may be suspended or terminated for cause, which are failure to pay dues; behavior that is rude or degrading to other members; violation of By-laws or Club policies; or any other behavior prejudicial or adverse to the interests of the Club. The President, or their delegate, after hearing all known reports of complaints, shall discuss the issue with the member, inform them of the nature of the complaints, hear their side of the story, and report back at a **Board Meeting** scheduled to decide what action shall be taken. Approval and duration of suspension or termination shall require a **Board Vote**.

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ARTICLE 4: TREASURY AND DUES

1. AMOUNT. Annual dues shall be due by the end of March.
2. REFUNDS. The Club shall not refund dues, unless approved by a **Board Vote**.
3. RECORDS. The Club shall make the member list and financial records available for inspection to Officers during **Board Meetings**, and to members during **Membership Meetings**.
4. EXPENSES. The Treasurer shall pay expenses, not to exceed \$100, with the approval of, at a minimum, the President. The Treasurer shall pay expenses, exceeding \$100, after a **Board Vote**. As a non-profit organization, the Club shall make an effort to minimize the amount of money left in the Treasury at the end of the fiscal year. The fiscal year shall begin the first day of January and shall end the last day of December.
5. WAIVERS. Elected officers shall be dues-waived during their term. Members may apply for dues waivers, which shall be decided by **Board Vote**.

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ARTICLE 5: EVENTS

1. BOARD MEETING. A **Board Meeting** is a club event, announced to the Officers with advance notice. Officers shall make an effort to schedule this event on an as-needed basis.
2. MEMBERSHIP MEETING. A **Membership Meeting** is a club event, announced to the membership at least two weeks in advance. The Club shall make an effort to schedule one of these events no later than March, to conduct elections, and to propose changes to volleyball rules, using a **Member Vote**. The Club volleyball rules shall be posted on the website.
3. PLAY DAYS. A **Play Day** is a club event, and shall occur on a regularly scheduled basis, based on the level of interest of members. This event shall be open to members, and to non-members who meet skill requirements.

4. TOURNAMENTS. A **Tournament** is a club event, and shall be organized by volunteer members throughout the year, based on the level of interest of members. This event shall be open to members, and to non-members who meet skill requirements. The organizer shall set the rules for making teams, playing, and scorekeeping. Prizes shall be awarded, and food and drinks shall be provided. Incoming entrance fees shall be used to fund this event's expenses, and Club treasury funds shall be used to cover overages. The Club will make an effort to minimize overage expenses.
5. VIRTUAL VOTE. A **Virtual Vote** is a club event, for situations where time is of the essence. Upon approval of a **Board Vote** to perform one, this event shall be conducted, where the matter is submitted to members, followed by a week of collecting responses. The Board shall follow and apply the preponderance of alike responses received.

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